

HOW TO USE THE KEY WORD IN CITATION INDEX

The preceding Site-Specific Documents Index is arranged in classified order. The Key Word in Citation Index in this section is used in conjunction with the Site-Specific Documents Index to locate documents by key words appearing in the their descriptions. It is arranged alphabetically by the key words.

For example, if you were trying to find a particular memorandum by Cathy Farmer, but did not know when she wrote it, you could look in the Key Word in Citation Index under "Farmer". Three entries include this word:

memorandum from Cathy <u>Farmer</u> State of Florida Department of Environmental	2.11	11/01/83
memorandum from Cathy <u>Farmer</u> State of Florida Department of Environmental	2.9	09/15/83
Letter from Cathy <u>Farmer</u> State of Florida Department of Environmental	10.11	07/29/83

The underlined boldface word is the key word.

The words before and after the key word show the context in which it appears in the description. Since only 73 characters are available for the context, the beginning and/or end of the description may be cut off.

The information on the far right side of the line is the classification and date under which you can find the complete citation in the Site-Specific Documents Index.

Since you know you are looking for a memorandum, check the document dated 11/01/83 in classification 2.11 and the one dated 09/15/83 in classification 2.9 in the Site-Specific Documents Index. After looking at the full citations, you discover the item you need:

22. Memorandum from Cathy Farmer, State of Florida Department of Environmental Regulation to File (November 1, 1983). Concerning well drilling near the Hipps Road Landfill.

While locating personal names is an important use of the Key Word in Citation Index, you could have found this document by looking under any of the following words which appear in the description:

Memorandum	State	Environmental
Cathy	Florida	Regulation
Farmer	Department	File

Note, however, that key words from the synopsis at the end of the citation ("Concerning . . . ") are not included.

KWIC Index
Administrative Record Key Word in Citation
for
JACK GOINS WASTE OIL Removal Site

Document Description			Break	Date
d authorization for a removal	<u>action</u>	ceiling increase at the Goins Waste Oil Site, Cl	2. 9	04/06/99
Emergency	<u>Action</u>	Memorandum/Initial Pollution Report (POLREP	2. 9	03/11/99
	<u>Action</u>	Memorandum from John Nolen, EPA Region IV	2. 9	04/06/99
ergency removal/stabilization	<u>actions</u>	at the Goins Waste Oil Site, Cleveland, Bradle	2. 9	03/11/99
c Availability of the Removal	<u>Administrative</u>	Record File for the Goins Waste Oil Removal S	13. 7	07/20/99
ates Environmental Protection	<u>Agency</u>	, Region 4, Announces the Public Availability of	13. 7	07/20/99
Protection Agency, Region 4,	<u>Announces</u>	the Public Availability of the Removal Administr	13. 7	07/20/99
ord Center at EPA Region IV,	<u>Atlanta</u>	, Georgia].	2. 9	03/11/99
ord Center at EPA Region IV,	<u>Atlanta</u>	, Georgia].	2. 9	04/06/99
ennessee." Transmitted by the	<u>attached</u>	letter of March 8, 1999 from R. Steve Pierce, T	2. 8	03/05/99
egion IV. Transmitted by the	<u>attached</u>	letter from Myron D. Lair, EPA Region IV, to D	2. 9	04/06/99
ndum serves as a request and	<u>authorization</u>	for a removal action ceiling increase at the Goi	2. 9	04/06/99
egion 4, Announces the Public	<u>Availability</u>	of the Removal Administrative Record File for t	13. 7	07/20/99
thheld. Withheld material is	<u>available</u>	, for Judicial review only, in the Record Center	2. 9	03/11/99
thheld. Withheld material is	<u>available</u>	, for Judicial review only, in the Record Center	2. 9	04/06/99
ns Waste Oil Site, Cleveland,	<u>Bradley</u>	County, Tennessee." Transmitted by the attach	2. 8	03/05/99
s Waste Oil Site, Cleveland,	<u>Bradley</u>	County, Tennessee. [Note: Due to the CON	2. 9	03/11/99
s Waste Oil Site, Cleveland,	<u>Bradley</u>	County, Tennessee. [Note: Due to the CON	2. 9	04/06/99
s Waste Oil Spill, Cleveland,	<u>Bradley</u>	County, Tennessee, from Fred Stroud, EPA Re	2.10	02/11/99
rization for a removal action	<u>ceiling</u>	increase at the Goins Waste Oil Site, Clevelan	2. 9	04/06/99
I review only, in the Record	<u>Center</u>	at EPA Region IV, Atlanta, Georgia].	2. 9	03/11/99
o Region IV Regional Response	<u>Center</u>	, This memorandum documents the decision t	2. 9	03/11/99
I review only, in the Record	<u>Center</u>	at EPA Region IV, Atlanta, Georgia].	2. 9	04/06/99
o Region IV Regional Response	<u>Center</u>	.	2.10	02/11/99
"	<u>CERCLA</u>	Site Investigation Letter Report, Goins Waste O	2. 8	03/05/99
Report, Goins Waste Oil Site,	<u>Cleveland</u>	, Bradley County, Tennessee." Transmitted by t	2. 8	03/05/99
at the Goins Waste Oil Site,	<u>Cleveland</u>	, Bradley County, Tennessee. [Note: Due to t	2. 9	03/11/99
at the Goins Waste Oil Site,	<u>Cleveland</u>	, Bradley County, Tennessee. [Note: Due to	2. 9	04/06/99
or the Goins Waste Oil Spill,	<u>Cleveland</u>	, Bradley County, Tennessee, from Fred Stroud	2.10	02/11/99
Goins Waste Oil Removal Site,	<u>Cleveland</u>	, Tennessee".	13. 7	07/20/99
essee. [Note: Due to the	<u>CONFIDENTIAL</u>	nature of the material, a portion of this docume	2. 9	03/11/99
ssee. [Note: Due to the	<u>CONFIDENTIAL</u>	nature of the material, a portion of this docume	2. 9	04/06/99
Oil Site, Cleveland, Bradley	<u>County</u>	, Tennessee." Transmitted by the attached letter	2. 8	03/05/99
Oil Site, Cleveland, Bradley	<u>County</u>	, Tennessee. [Note: Due to the CONFIDENTI	2. 9	03/11/99
Oil Site, Cleveland, Bradley	<u>County</u>	, Tennessee. [Note: Due to the CONFIDENT	2. 9	04/06/99
Oil Spill, Cleveland, Bradley	<u>County</u>	, Tennessee, from Fred Stroud, EPA Region IV,	2.10	02/11/99
n D. Lair EPA Region IV, to	<u>David</u>	Randolph, EPA Region IV. This memorandum	2. 9	04/06/99
his memorandum documents the	<u>decision</u>	to initiate emergency removal/stabilization actio	2. 9	03/11/99
e material. a portion of this	<u>document</u>	has been withheld. Withheld material is availa	2. 9	03/11/99
e material. a portion of this	<u>document</u>	has been withheld. Withheld material is availa	2. 9	04/06/99
onse Center. This memorandum	<u>documents</u>	the decision to initiate emergency removal/sta	2. 9	03/11/99
nts the decision to initiate	<u>emergency</u>	removal/stabilization actions at the Goins Wast	2. 9	03/11/99

KWIC Index
Administrative Record Key Word in Citation
for
JACK GOINS WASTE OIL Removal Site

Document Description			Break	Date
	Emergency	Action Memorandum/Initial Pollution Report (P	2. 9	03/11/99
"The United States	Environmental	Protection Agency, Region 4, Announces the P	13. 7	07/20/99
Tech EM Inc., to Fred Stroud,	EPA	Region IV.	2. 8	03/05/99
nly, in the Record Center at	EPA	Region IV, Atlanta, Georgia].	2. 9	03/11/99
rt (POLREP) from John Nolen,	EPA	Region IV, to Region IV Regional Response Ce	2. 9	03/11/99
Region IV, to David Randolph,	EPA	Region IV. This memorandum serves as a req	2. 9	04/06/99
ed letter from Myron D. Lair,	EPA	Region IV, to David Randolph, EPA Region IV.	2. 9	04/06/99
ion IV, to Richard D. Green,	EPA	Region IV. Transmitted by the attached letter fr	2. 9	04/06/99
n Memorandum from John Nolen,	EPA	Region IV, to Richard D. Green, EPA Region I	2. 9	04/06/99
nly, in the Record Center at	EPA	Region IV, Atlanta, Georgia].	2. 9	04/06/99
Tennessee, from Fred Stroud,	EPA	Region IV, to Region IV Regional Response Ce	2.10	02/11/99
Removal Administrative Record	File	for the Goins Waste Oil Removal Site, Clevelan	13. 7	07/20/99
Initial/	Final	Pollution Report for the Goins Waste Oil Spill,	2.10	02/11/99
erce, Tetra Tech EM Inc., to	Fred	Stroud, EPA Region IV.	2. 8	03/05/99
dley County, Tennessee, from	Fred	Stroud, EPA Region IV, to Region IV Regional	2.10	02/11/99
er at EPA Region IV, Atlanta,	Georgia].	2. 9	03/11/99
er at EPA Region IV, Atlanta,	Georgia].	2. 9	04/06/99
Investigation Letter Report.	Goins	Waste Oil Site, Cleveland, Bradley County, Te	2. 8	03/05/99
/stabilization actions at the	Goins	Waste Oil Site, Cleveland, Bradley County, Te	2. 9	03/11/99
ction ceiling increase at the	Goins	Waste Oil Site, Cleveland, Bradley County, Te	2. 9	04/06/99
inal Pollution Report for the	Goins	Waste Oil Spill, Cleveland, Bradley County, Te	2.10	02/11/99
istrative Record File for the	Goins	Waste Oil Removal Site, Cleveland, Tennessee	13. 7	07/20/99
EPA Region IV, to Richard D.	Green	, EPA Region IV. Transmitted by the attached l	2. 9	04/06/99
for a removal action ceiling	increase	at the Goins Waste Oil Site, Cleveland, Bradle	2. 9	04/06/99
Emergency Action Memorandum/	Initial	Pollution Report (POLREP) from John Nolen,	2. 9	03/11/99
	Initial	/Final Pollution Report for the Goins Waste Oil	2.10	02/11/99
um documents the decision to	initiate	emergency removal/stabilization actions at the	2. 9	03/11/99
"CERCLA Site	Investigation	Letter Report. Goins Waste Oil Site, Cleveland,	2. 8	03/05/99
ollution Report (POLREP) from	John	Nolen, EPA Region IV, to Region IV Regional	2. 9	03/11/99
Action Memorandum from	John	Nolen, EPA Region IV, to Richard D. Green, E	2. 9	04/06/99
Id material is available, for	Judicial	review only, in the Record Center at EPA Regi	2. 9	03/11/99
Id material is available, for	Judicial	review only, in the Record Center at EPA Regi	2. 9	04/06/99
attached letter from Myron D.	Lair	, EPA Region IV, to David Randolph, EPA Regi	2. 9	04/06/99
Transmitted by the attached	letter	of March 8, 1999 from R. Steve Pierce, Tetra T	2. 8	03/05/99
Transmitted by the attached	letter	from Myron D. Lair, EPA Region IV, to David R	2. 9	04/06/99
"CERCLA Site Investigation	Letter	Report, Goins Waste Oil Site, Cleveland, Bradl	2. 8	03/05/99
ted by the attached letter of	March	8, 1999 from R. Steve Pierce, Tetra Tech EM I	2. 8	03/05/99
has been withheld. Withheld	material	is available, for Judicial review only, in the Re	2. 9	03/11/99
he CONFIDENTIAL nature of the	material	, a portion of this document has been withheld.	2. 9	03/11/99
has been withheld. Withheld	material	is available, for Judicial review only, in the Re	2. 9	04/06/99
he CONFIDENTIAL nature of the	material	, a portion of this document has been withheld.	2. 9	04/06/99
gional Response Center. This	memorandum	documents the decision to initiate emergency r	2. 9	03/11/99

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JACK GOINS WASTE OIL Removal Site

Document Description			Break	Date
andolph, EPA Region IV. This	memorandum	serves as a request and authorization for a re	2. 9	04/06/99
Emergency Action	Memorandum	/Initial Pollution Report (POLREP) from John No	2. 9	03/11/99
Action	Memorandum	from John Nolen, EPA Region IV, to Richard D.	2. 9	04/06/99
d by the attached letter from	Myron	D. Lair, EPA Region IV, to David Randolph, E	2. 9	04/06/99
Note: Due to the CONFIDENTIAL	nature	of the material, a portion of this document has	2. 9	03/11/99
Note: Due to the CONFIDENTIAL	nature	of the material, a portion of this document has	2. 9	04/06/99
ion Report (POLREP) from John	Nolen	, EPA Region IV, to Region IV Regional Respo	2. 9	03/11/99
Action Memorandum from John	Nolen	, EPA Region IV, to Richard D. Green, EPA Re	2. 9	04/06/99
on Letter Report, Goins Waste	Oil	Site, Cleveland, Bradley County, Tennessee." T	2. 8	03/05/99
on actions at the Goins Waste	Oil	Site, Cleveland, Bradley County, Tennessee.	2. 9	03/11/99
g increase at the Goins Waste	Oil	Site, Cleveland, Bradley County, Tennessee.	2. 9	04/06/99
on Report for the Goins Waste	Oil	Spill, Cleveland, Bradley County, Tennessee, f	2.10	02/11/99
cord File for the Goins Waste	Oil	Removal Site, Cleveland, Tennessee".	13. 7	07/20/99
f March 8, 1999 from R. Steve	Pierce	, Tetra Tech EM Inc., to Fred Stroud, EPA Regi	2. 8	03/05/99
ncy Action Memorandum/Initial	Pollution	Report (POLREP) from John Nolen, EPA Regi	2. 9	03/11/99
Initial/Final	Pollution	Report for the Goins Waste Oil Spill, Cleveland	2.10	02/11/99
dum/Initial Pollution Report (POLREP) from John Nolen, EPA Region IV, to Region I	2. 9	03/11/99
IAL nature of the material, a	portion	of this document has been withheld. Withheld	2. 9	03/11/99
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e United States Environmental	Protection	Agency, Region 4, Announces the Public Availa	13. 7	07/20/99
ency, Region 4, Announces the	Public	Availability of the Removal Administrative Reco	13. 7	07/20/99
air, EPA Region IV, to David	Randolph	, EPA Region IV. This memorandum serves as	2. 9	04/06/99
Judicial review only, in the	Record	Center at EPA Region IV, Atlanta, Georgia].	2. 9	03/11/99
Judicial review only, in the	Record	Center at EPA Region IV, Atlanta, Georgia].	2. 9	04/06/99
of the Removal Administrative	Record	File for the Goins Waste Oil Removal Site, Clev	13. 7	07/20/99
EPA Region IV, to Region IV	Regional	Response Center. This memorandum docume	2. 9	03/11/99
, EPA Region IV, to Region IV	Regional	Response Center.	2.10	02/11/99
ecision to initiate emergency	removal	/stabilization actions at the Goins Waste Oil Sit	2. 9	03/11/99
uest and authorization for a	removal	action ceiling increase at the Goins Waste Oil	2. 9	04/06/99
File for the Goins Waste Oil	Removal	Site, Cleveland, Tennessee".	13. 7	07/20/99
he Public Availability of the	Removal	Administrative Record File for the Goins Waste	13. 7	07/20/99
CLA Site Investigation Letter	Report	, Goins Waste Oil Site, Cleveland, Bradley Cou	2. 8	03/05/99
Memorandum/Initial Pollution	Report	(POLREP) from John Nolen, EPA Region IV, t	2. 9	03/11/99
Initial/Final Pollution	Report	for the Goins Waste Oil Spill, Cleveland, Bradle	2.10	02/11/99
This memorandum serves as a	request	and authorization for a removal action ceiling i	2. 9	04/06/99
ion IV, to Region IV Regional	Response	Center. This memorandum documents the de	2. 9	03/11/99
ion IV, to Region IV Regional	Response	Center.	2.10	02/11/99
al is available, for Judicial	review	only, in the Record Center at EPA Region IV, A	2. 9	03/11/99
al is available, for Judicial	review	only, in the Record Center at EPA Region IV, A	2. 9	04/06/99
John Nolen, EPA Region IV, to	Richard	D. Green, EPA Region IV. Transmitted by the	2. 9	04/06/99
A Region IV. This memorandum	serves	as a request and authorization for a removal a	2. 9	04/06/99
eport for the Goins Waste Oil	Spill	, Cleveland, Bradley County, Tennessee, from	2.10	02/11/99

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Document Description	Break	Date
to initiate emergency removal/	2. 9	03/11/99
"The United States	13. 7	07/20/99
letter of March 8, 1999 from R. Steve	2. 8	03/05/99
Tetra Tech EM Inc., to Fred Stroud	2. 8	03/05/99
County, Tennessee, from Fred Stroud	2.10	02/11/99
from R. Steve Pierce, Tetra Tech	2. 8	03/05/99
, Cleveland, Bradley County, Tennessee	2. 8	03/05/99
e. Cleveland, Bradley County, Tennessee	2. 9	03/11/99
, Cleveland, Bradley County, Tennessee	2. 9	04/06/99
, Cleveland, Bradley County, Tennessee	2.10	02/11/99
Oil Removal Site, Cleveland, Tennessee	13. 7	07/20/99
8, 1999 from R. Steve Pierce, Tetra	2. 8	03/05/99
Bradley County, Tennessee." Transmitted	2. 8	03/05/99
rd D. Green, EPA Region IV. Transmitted	2. 9	04/06/99
"The United States	13. 7	07/20/99
Investigation Letter Report, Goins Waste	2. 8	03/05/99
stabilization actions at the Goins Waste	2. 9	03/11/99
ceiling increase at the Goins Waste	2. 9	04/06/99
pollution Report for the Goins Waste	2.10	02/11/99
ive Record File for the Goins Waste	13. 7	07/20/99
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